

**BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ORISSA  
ROURKELA**

**APPLICATION FOR DUPLICATE GRADE SHEETS**

- Instructions :** (i) Application shall be forwarded by the Principal / Director of the respective college specifying the reason for Duplicate Grade Sheets.  
(i) Grade sheets are issued year - wise.  
(ii) Fees of Rs.100/- per year per each grade sheet. Accordingly a Demand draft in favour of Biju Patnaik University of Technology payable at Bhubaneswar is to be attached.

- A. Name of the College : .....
- B. Registration Number : .....
- C. Name of Student : .....
- D. Discipline : .....

*Tick (✓) the appropriate Box*       1<sup>st</sup> Year       2<sup>nd</sup> Year       3<sup>rd</sup> Year       4<sup>th</sup> Year       5<sup>th</sup> Year

**F. Demand Draft Details**

- (a) Amount : ..... ( in words.....).
- (b) DD. No. : ..... (c) DD. Date : .....
- (d) Bank : .....

**Date :** .....

**Students Signature**

**Principal / Director**