

BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ORISSA
ROURKELA

APPLICATION FOR ADDITIONAL GRADE SHEETS / TRANSCRIPTS

- Instructions :** (i) Application shall be forwarded by the Principal / Director of the respective college specifying the reason / purpose for Additional Grade Sheets / Transcripts.
(ii) Grade sheets / Additional Grade Sheets / Transcripts are issued year - wise.
(iii) Fees of Rs.100/- per year per each grade sheet. Accordingly a Demand draft in favour of Biju Patnaik University of Technology payable at Bhubaneswar is to be attached.
(iv) Purpose of Additional Grade Sheet / Transcript has be enclosed with the application form.

A. Name of the College :

B. Registration Number :

C. Name of Student :

D. Discipline :

E. No. of Additional Grade Sheet / Transcripts required :

Tick (✓) the appropriate Box 1st Year 2nd Year 3rd Year 4th Year 5th Year

F. Demant Draft Details

(a) Amount : (in words.....).

(b) DD. No. : (c) DD. Date :

(d) Bank :

Date :

Students Signature

Principal / Director